**How to Create an FSA ID**

This must be completed individually by BOTH the student and the parent (or eligible financial provider)

1. Go to StudentAid.gov

* To allow for processing time, we recommend you create your FSA ID **at least 3 days before you would like to start the FAFSA**.
* You will need your date of birth, Social Security Number, home address, personal email address, and phone number
* When you create your FSA ID, be careful to enter your name and Social Security number exactly as they appear on your Social Security card.

1. Create username \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ and password \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

* Your password must be between 8 and 30 characters in length, and it must contain at least one uppercase letter, one lowercase letter, and one number. You can’t use personal identifiers such as your first or last name, date of birth, or Social Security number in your password.
* Remember, your password is case-sensitive.

1. Enter in your email address \_\_\_\_\_\_\_\_\_\_\_\_\_\_ and phone # \_\_\_\_\_\_\_\_\_\_\_\_\_

* Do not use your school email, a parent’s email, or any shared email account.
* Only include a phone number if it is your personal number. Do not use someone else’s number.
* Use an email address and phone number that you can immediately access. Providing these makes it easier to unlock your account, retrieve your forgotten username, or reset your forgotten password.

1. Choose your security questions

* Select questions with answers that will not change

Question: Question:

Answer: Answer:

Question: Question:

Answer: Answer:

1. Store your backup code for multi-factor authentication: \_\_\_\_\_\_\_