

ESPAÑOL

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QUIZLET: Virtual Notecards are on Quizlet.com or on the free app for tablets and smartphones. Quizlet is a great resource to practice vocabulary. There are games, quizzes, and notecards which will even pronounce the words for you in Spanish and English. The website will even let you take practice quizzes and grade them for you. Every notecard set for the entire semester is already on Quizlet now. My id on Quizlet is: ***sedwardswcs***.

REMIND: A remind tool that lets me contact everyone in the class with important messages, especially when there is a quiz, test, or project due. To join, send a text message to **81010** with the message **@spanishwcs**.

PLUSPortals: I will use our new PLUS Portal to post when quizzes, tests, and assignments are due. You can also locate the homework for each night using the calendar tab.

Make-Up Policy: I will only give make-up quizzes and tests before school or after school. If students miss class I don't want them to end up missing two classes because they have to make up a quiz which would just put them behind another day. I will follow our school policy stated on p. 30-31 of the handbook in regards to the number of days allowed to make up work.

"All work missed must be made within the number of days the student was absent. For examples: 2 days absence – 2 days to make up work."

GRADES: I do not weight grades. Grades will come from the total number of points a student earns divided by the total number of possible points for that 9 weeks. Students will receive grades for quizzes, tests, projects, homework, participation, and notebooks.

Homework Pass: For students who bring in 1 bag of Bob's Sweet Stripes Soft Mint Candy peppermints and 1 package of either 4 EXPO markers or a box of kleenex, I will give 1 homework pass for the semester to be used at the student's discretion.

MATERIALS: Items needed for class: Pens, Pencils, Notebook paper, 3-ring binder, 5 dividers, and a Spanish dictionary (book or app).

Students – have your parent's sign and date this syllabus and return it to the teacher. Due TOMORROW, Tuesday, January 8, 2018. This is the first HOMEWORK ASSIGNMENT - worth 5 points!

Parent's Signature: _____ Date: _____

Student's Name: _____

EXPECTATIONS, RULES, & PROCEDURES

The expectations, rules, procedures and consequences of my classroom are intended to keep the classroom environment safe, orderly, and productive. Please respect the rules so that we can maximize learning time together. The rules are not hard to follow, nor are any of them “out of the ordinary.” They are simply expected behaviors for middle and high school students in this classroom. If you have any questions about any of these rules, or why they are in place, you have the right to find out – please ask me as soon as possible. There should never be a rule that does not have a purpose! Thank you for your cooperation!

CLASS EXPECTATIONS

1. Respect yourself, the teacher & others.

- Show respect for the teacher, yourself and others at all times.
- Respect others’ property. Avoid touching or writing on anything that does not belong to you (including desks, textbooks, teacher’s belongings, walls, chalkboard, etc.). Don’t expect that others will clean-up your messes. Please pick-up after yourself.
- Respect yourself and the rest of us by using appropriate language and wearing appropriate clothing.
- Be a kind person.

2. Put forth your best effort at all times.

- Always do your own best work.
- Put learning ahead of getting good grades.
- Put quality ahead of just getting it done.

3. Be prepared for class each day.

- Come prepared with all materials necessary:
 - § An organized class binder containing all necessary materials and handouts
 - § Loose-leaf paper, textbook, calculator, and pencils

4. Follow directions when given.

- When directions are given, do your best to follow them the first time. If you are confused or have questions, ask. I would rather have you stop class to clarify than be off task while everyone else is working.

5. Pay attention, participate and ask questions.

- Engage in what is going on in the classroom. If you have a question, ask it! Otherwise, I might not know until the test that you didn’t understand something. There are no stupid questions, and chances are, if you are wondering about it, someone else in the class is too. Be proactive about your learning and don’t be afraid to ask for help. If you feel most comfortable waiting until after class, that is okay, too, but do keep communication open between us.

6. Preserve a positive learning environment.

- Student actions that interfere with teaching or learning in the classroom will NOT be tolerated.
- Use class time to learn math. Please do not spend your time grooming, sleeping, talking, writing notes, playing cards, listening to your Ipod, text-messaging friends, or doing work for other classes.
- Minimize classroom interruptions by arriving to class on time and not leaving the classroom during the hour.

7. Take responsibility for your actions.

- If you are confronted about a rule infraction, own up to it. Don’t deny it, lie about it, or blame someone else.
- Take responsibility for missed assignments.
- All handbook rules will be enforced. Please read your handbook.

CLASS RULES

1. Turn off cell phones & electronic devices.

- Electronic devices (CD players, Ipods, handheld games, mini-TVs or personal DVD players, cell phones, pagers, smart watches, etc.) are NOT permitted in my classroom.
- Cell Phones should be turned off and should be placed in the phone basket by the counter for the entire class period. If I see or hear your phone it will be taken away and given to an administrator, according to cell phone policy outlined in the handbook. Refusal to turn over the cell phone will be treated as insubordinate behavior.

2. No food or drink, except water.

- You may drink bottled water in a clear container in the classroom. If a spill occurs, please clean it up immediately and inform the teacher.
- No other food or beverage is permitted without a doctor's note and approved by the office.

3. Arrive to class on time & ready to learn.

- When the bell rings, you need to be sitting in your assigned seat.
- You should immediately begin on the bellringer.
- Be "physically" and "mentally" present in the classroom

4. Never line up at the door before dismissal.

- Please remain in your seat until I have dismissed you. Never line up at the door before dismissal. Remember, I dismiss you, not the bell.

5. Do not cheat, plagiarize, or copy work.

- Cheating is completely unacceptable. If I see you cheating on any assignment... even for another class... I will give you a zero and report the incident to the other teacher as well as the administrator and parents.
- Plagiarism (copying work from another source without giving proper credit) is completely unacceptable. If you plagiarize on any assignment you will earn a "0" on that assignment with no opportunity to re-do the work for credit.

6. Use polite and appropriate language.

- Offensive, derogatory, and profane terms are not tolerated. In order to have a safe classroom environment where all students feel comfortable, no put downs, swear words, or slang words with demeaning connotations will be accepted. Remember, if you don't have something nice to say, don't say it at all!

7. Do your best work & turn it in on time.

- Remember that the work that you turn-in is a reflection of your effort on the assignment. Think about the following expectations when you are preparing an assignment that I will review:
 - § Write your full name and block on all assignments.
 - § All work must be neatly done and legible in order to receive credit. If you print, capitalize properly (do not write using all capital letters).
 - § Never turn any assignments in with the "fringes" from spiral notebooks on the paper or you will earn a "0" for that assignment. Likewise, assignments that are bunched up, crinkled, illegible, sloppy, or contain stains or holes are unacceptable.
 - § ALL MAJOR ASSIGNMENTS & WRITTEN PROJECTS MUST BE TYPED. If you don't have a computer at home, the Media Center is a great place to work on essays! Final draft format for typewritten work is as follows: 12-point font, double-spaced, 1" margins, and use a "normal font" such as Arial, Comic Sans, Times New Roman, etc. (nothing too difficult to read and a font that prints using capital and lower-case letters).

CLASS PROCEDURES

1. Turn in homework to the proper bin.

- Homework is due at the beginning of the class when you come to class. I will not accept work completed once class begins. Turn in your homework to your class bin. Turn absent/late work into the absent/late work bin. I reserve the right to not accept late work completed after the agreed upon completion date, but you should turn it in anyway.

2. Pick up after yourself before you leave.

- Take all of your belongings, pick up any scrap papers around you, and put your desk back in line before you leave each day.

3. Get missed work from absent bin, talk to your study buddy, then ask the teacher.

- Attendance is essential for optimal learning. Being on time and present and class physically and mentally will be part of your overall grade. You may not be excused from my class by another teacher without first seeking my permission.
- If you are absent, it is your responsibility to obtain any missed classwork. Begin by looking for missed handouts in the ABSENT bin pertaining to your class. Then ask another student (your study buddy) what you missed. Follow-up with the teacher if necessary.
- Make arrangements to take quizzes and tests immediately. It is your responsibility to make these arrangements; I will not and cannot track you down. If you do not make-up quizzes in a timely manner (see handbook for details), you will earn a “zero” on the quiz or test.
- UNEXCUSED absences on the day of an assignment, test, quiz, project, presentation, paper, etc. will result in a zero.

CLASS CONSEQUENCES

1. Verbal warning

2. Call home

3. Break Detention

4. Referral to Coach Kennedy

* Serious offenses can, at the teacher’s discretion, result in more severe consequences regardless of previous steps taken. Any infraction of the rules may affect your participation grade. It can also be cause for further action at the teacher’s discretion.